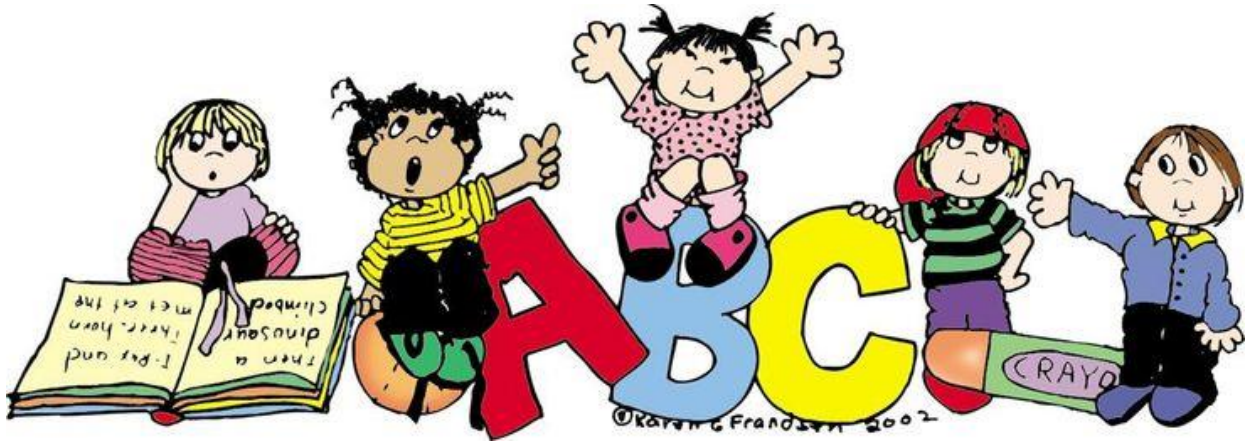


**West Fresno Preschool**  
**WASHINGTON UNIFIED SCHOOL DISTRICT**



# **PRE-SCHOOL HANDBOOK**

**2017-2018**

2888 South Ivy  
Fresno, CA 93706  
559-495-5606

[www.washingtonunified.org/preschool](http://www.washingtonunified.org/preschool)

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Dear Parents and Guardians,

Welcome to Washington Unified School District Preschool. We look forward to working with you and sharing in your child's growth and development. The care and nurturing of your child is very important to our staff. Our goals for your child include:

- Your child is involved in daily activities which allow him/her to gain experience in social-emotional, cognitive skills, physical endurance as well as the establishment of a foundation for a disposition for lifelong learning.
- Your child is respected for his or her own personality and your child is held in high regard.
- We will foster curiosity, language skills, perceptual acuity, self-help skills, construct knowledge about her/his world, and problem-solving skills.
- We will encourage your child to express his/her feelings, value the diversity of people in world, develop self-esteem and become accountable for his/her actions
- We will provide a safe, warm and accepting environment.

A strong emphasis is placed on the family-school relationship. If you have any questions or challenges, please contact us immediately. If your family has any needs with which we can help, please feel free to rely on our staff to act as a resource to direct your family to the best possible services available.

Thank you for choosing WUSD Preschool.

## **MISSION STATEMENT**

The mission of the Washington Unified School District (WUSD) is to provide all students with an educationally advantaged future by developing personal growth through a rigorous curriculum, relevant instruction, and positive relationships in a culturally diverse environment.

Preschool is committed to providing children with a safe, caring environment and offering developmentally appropriate educational activities in an interactive environment.

## **FACILITY**

The WUSD Preschool facility (License #103808033) is located at 2888 South Ivy Avenue, Fresno, CA 93706. The program provides services to three (3) to five (4) year old children from income eligible families and serves a maximum of 24 children in two classrooms in both a morning and afternoon session.

## **HOURS AND DAYS**

WUSD Preschool is open Monday through Friday, from 8:00 a.m. to 11:00 a.m. (morning session) and from 11:30a.m. to 2:30 p.m. (afternoon session). The pre-school follows the WUSD calendar with a few exceptions. Parents will be notified of these exceptions in advance. Preschool students are in attendance for 180 days.

## **AGES**

WUSD Preschool is open to children ages three (3) to five (4) years old. To enter the program, the child must turn 3 years of age by December 2<sup>nd</sup>.

## **CERTIFICATION OF ELIGIBILITY AND PRIORITY OF ENROLLMENT**

Families with children enrolled in the WUSD preschool must meet all eligibility requirements as outlined in the preschool contract. Eligibility is verified by WUSD.

Parents are required to complete an application packet. Immunizations must be up to date and TB vaccine must be current, within 1 year of the child's start date.

Families must provide verification of monthly income and certification requirements, in addition to the application packet.

Openings at the WUSD Preschool are filled according to priority guidelines set forth by the State Department of Education, however, all 4 year-olds have priority over all other students. A family who has a child currently enrolled shall be allowed to enroll additional children upon request, space and appropriate program permitting. Otherwise, families will be enrolled according to the following priorities:

First Priority: Families whose children are receiving child protective services, or families with children at risk of abuse or neglect.

Second Priority: After children in the first priority are served priority is given to eligible four-year old children prior to serving eligible three-year-old children.

*Priority is also given to children who will enter Kindergarten the following year.*

## **RE-ENROLLMENT PROCESS**

Recertification of eligibility is required at the beginning of each school year. Families re-enrolling a child for a second year at WUSD Preschool are required to file an updated application.

## STAFFING

The WUSD Preschool maintains a ratio of a least one adult to every eight children. A teacher with a Child Development Teacher Permit is present throughout the day. Associate teachers and aides assist with supervising the children and conducting activities.

Employment requirements for all staff include a fingerprint clearance and child abuse check through the Department of Justice, a Tuberculosis (TB) clearance, and a thorough reference check.

## SIGN IN/OUT PROCEDURES

Please plan to be at school 5 minutes before the official closing time to pick your child up. The State of California requires that a parent or guardian (or a designated adult 18 years or older) sign your child in and out of school using a **FULL NAME** and **LEGIBLE** signature. The name of anyone picking up your child must be listed on the registration form. It is crucial to fill this form out completely. Please be sure that information is accurate and current.

**No child will be released to anyone not authorized on the enrollment form**

If someone other than a parent or those listed on the enrollment form comes to pick up your child, we must have **WRITTEN** authorization from you in advance.

**Please drop off and pick up your child at the correct times.  
We do not provide additional supervision for extended care.**

## ATTENDANCE AND ABSENCES

Washington Unified School District recommends a child be in attendance at school 95% of the days he/she is enrolled. This requires a complete commitment on the part of child and home. Learning is a continuous process made up of many educational "building blocks." These building blocks are essential in the promotion from one grade to another. **If at any time a child is absent for more than 3 days in a row for reasons other than those deemed as "excused" he/she will be terminated from the program.** Therefore, it is important that each child be in school every day to benefit from this on-going process.

As per the California Education Code 48205 a student may legally be absent from school for the following reasons:

1. Due to his or her illness.
2. Due to quarantine under the direction of a county or city health officer.
3. For the purpose of having medical, dental, optometry, or chiropractic services rendered.

*However, we ask that you make every effort to make appointments after school hours.*

4. For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
5. Due to the illness or medical appointment of a child's parent or legal guardian.
6. For justifiable personal reasons, including, but not limited to, an appearance in court, observance of a holiday or ceremony of his or her religion, or attendance at religious retreats.

We encourage good attendance at all of our school sites, but only if the health and welfare of your child and the health and welfare of others are not in jeopardy. Children who are ill, should remain at home until they are well or no longer contagious to others.

### Guidelines

IF I HAVE...	PLEASE KEEP ME HOME UNTIL...
1. Fever	...24 hours after the temperature returns to normal.
2. Vomiting and/or diarrhea	...your child must be free of episodes for a minimum of 24 hours.
3. Cold involving thick, colored nasal discharge or chronic cough	...the condition clears discharge or constant, heavy cough that hampers the child's ability to participate in activities.
4. Chicken Pox	...at least seven (7) days after appearance of skin rash. <i>Highly contagious.</i>
5. German Measles (Rubella)	...at least five (5) days or complete recovery.
6. Measles (Rubeola)	...four (4) days from appearance of rash.
7. Whooping Cough (Pertussia)	...early "cold" symptoms and for 21 days after appearance of cough unless antibiotic is used.
8. Mumps	...swelling has subsided, but not more than nine (9) days.
9. Strep Infection (Respiratory)	...24-48 hours after start of antibiotics.
10. Hepatitis A	Notify Health Department. Use careful hand washing to prevent spreading.
11. Viral or other Meningitis	Notify Health Department as soon as informed of case.
12. Bacterial Meningitis (H influenza type B)	Notify Health Department. Vaccine is available to prevent H Influenza type B.
13. Pink Eye (Conjunctivitis) Bacterial	...all discharge and redness is gone.
14. Impetigo Contagious (Staph or Strep infection)	If a single lesion, under treatment and covered, may attend school. Otherwise, not until healed.
15. Ringworm	...condition is healed or, if single lesion, same as impetigo.
16. Scabies	Doctor's note.
17. Hand, Foot & Mouth Disease (Coxsackie virus)	...temperature is normal for 24 hours.
18. Head Lice	...treated with recommended shampoo and checked by preschool personnel. A child must be nit-free.
19. Pinworms	A Doctor's note is provided

If a child becomes ill at school, his/her parent/guardian will be contacted. Please make arrangements for your child to be picked up.

Please call the school (495-5606) when your child is ill or is unable to attend. Preschool staff will contact you if you have not contacted the school as requested. A doctor's note is required if your child is absent for three consecutive days.

## COMMUNICATION

We value communication between home and school. In order to keep you informed, children have a “cubby” located near in the classroom. We ask that you check your child's cubby every day. We will keep you informed about school activities and events through notes or the monthly calendar.

We are sensitive to you and your child's culture and home values. It is important to notify the teacher and Director whether or not you celebrate holidays or activities that may make you or your child feel uncomfortable. The teacher can make adjustments or modify the curriculum to include all children.

We respect your child as well as your family's confidences. Please do not talk about your child in front of him/her (or other children at school). When appropriate, feel free to let your teacher know whenever anything that may affect your child's mood or behavior occurs in your family (moving, death of a family relative, friend or pet, changes in the household or a new baby). We will work as a team to give you feedback and/or referrals if necessary.

Feel free to contact the school by telephone (495-5606). Your child's teacher will make every attempt to return your phone calls during the school day.

## COURT ORDERS AND CUSTODY

The WUSD Preschool recognizes that in most situations both parents have the legal right to be part of their child's life. WUSD Preschool denies a parent access to their child **ONLY** if there is a current legal document, which addresses that denial.

If, pursuant to the court order, one parent has been given the legal right to child custody or visitation, and such custody or visitation determines which parent may pick up the child from school, or if one parent has been restrained by court order from visiting or has been ordered to stay away from said child, WUSD State Preschool requires the following:

- A letter from the custodial parent stating that the non-custodial parent is not allowed to pick up the child.
- A certified copy, with an original signature and certified seal of the current court order, which states the right or restraints ordered, must be filed with WUSD State Preschool.
- If a letter court order is issued changing the terms of the original court order, it will not be honored until it is filed as the more recent certified order, with verification that a fee was paid for filing at the County Courthouse.
- We will not accept information regarding the validity of orders over the telephone. Only written instruction will be accepted regarding a court order.
- Visitation with the non-custodial parent **will not be permitted** at the WUSD Preschool facility.

## MEAL AND SNACKS

The WUSD Preschool program provides a nutritious meal for all students. A monthly school breakfast/lunch menu is sent home and will be posted in each classroom. Appropriate manners and independent self-help skills are taught at mealtimes. Students are encouraged to try each food offered. Students also put their food containers into the trash can when leaving the cafeteria.

If your child is allergic to any particular types of food, we ask that you please:

1. Make note of their allergy (both food and environmental) on their Emergency Medical Form so we can notify the staff and cook. An alternate meal will be provided for those children with food allergies.

### **CELEBRATING BIRTHDAYS**

Birthdays are special and important days. Students are given special recognition on their birthday. Please talk to your child's teacher if you plan to bring a treat to share at the end of the school day. All food items must be store-bought rather than homemade, for the safety of the group. Also, if you prefer that your child not be recognized on a birthday, please let your teacher know. Birthday party invitations may **not** be distributed in class – we do not wish to exclude any child for any reason.

### **TOYS FROM HOME**

We take great care in providing a variety of toys and learning materials in the classroom. We ask that your child leave his/her toys at home or in the car. Items from home are difficult to share, and they may break or get lost. If these items are brought to school, they will be stored in your child's cubby. Your child's teacher may ask for items related to the curriculum for a "sharing" experience. We welcome items, which would provide a learning experience for all the children.

Pretend weapons, money, candy, expensive items, toys of a violent nature, etc., are **NOT** to be brought to school at any time.

Books are acceptable, as we encourage literacy and language development. Make sure your name is clearly marked on any item your child brings in to share.

### **FIELD TRIPS – SPECIAL EVENTS**

We offer special activities throughout the school year. Our main emphasis, however, is on bringing the experience to our school. On the occasion we take trips through the community. You will be asked to complete a general field trip permission form giving your permission to participate in the field trip. It is our school policy that siblings **are not permitted** to attend these outings.

### **APPROPRIATE CLOTHING**

The best choice for dress at school is sturdy and washable play clothes. We are a developmental preschool, and children will be getting messy! Painting, playing with sand and water, and play dough is an active part of the preschooler's day. Tennis shoes are the best choice for footwear. Please **DO NOT** send your child to school in slippers, sandals or shoes with slippery soles. Insulated boots are appropriate during winter days, as we still go outside for outdoor play.

It is best for the children to be prepared and dressed for the weather. This means sweatshirts, jackets or coats, hats, scarves and gloves for cold weather. Please make sure to label your child's outer clothing with their name, as well as, their backpacks.

### **TOILETING**

We recognize that children may have an occasional lapse in toilet training. If an "accident" happens at school the child will be directed to the rest room to clean and change him/herself. A plastic bag is provided for soiled clothing to be taken home for laundering.

<p><b>Please provide your child with extra clothing (socks, underwear, pants, shirt) to keep at school in case of an "accident" or messy art and/or outside play activities.</b></p>
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## MEDICATIONS

Since WUSD Preschool is a half-day program, our staff does **not** administer medications. Some exceptions may apply for children with special needs or chronic health conditions when a health protocol is in order. A doctor's note and written parent permission will be required.

## EMERGENCY PROCEDURES

The teacher or aide will handle minor injuries sustained during the school day.

If your child's injury requires more than minor first aid, you will be notified immediately.

Therefore, it is essential that your child's Emergency Information Card be kept up to date, including phone numbers, addresses, and a list of adults who may be contacted in case of an emergency. ***If there is a change in contact information, please notify the Preschool immediately.***

The following procedures are followed in the event of a medical emergency.

1. Staff will attempt to notify the parent by phone immediately.
2. Staff will attempt to contact the child's private physician.
3. Necessary steps will be taken to protect the life and health of the child, which may include:
  - a. Use of EMT & ambulance services
  - b. Use of emergency medical care at Clinica Sierra on Elm Avenue.

## STANDARDS OF BEHAVIOR

We work with our parents to fostering self-discipline in our students. We want to help students control their own behavior and to learn the consequences of that behavior. Discipline is a way for the child to learn appropriate social behavior and develop self-control. We use discipline techniques that encourage students to work out problems constructively, and develop respect for self, others and the environment. Our preschool is child-centered, which means that the environment is set up with the child's interests and abilities in mind. We provide a wide variety of activities and experiences to keep the child active and engaged to eliminate frustration and boredom that may contribute to discipline problems.

Two main rules that all student must follow are:

- Students may not hurt or inappropriately touch another child or animal;
- Students may not intentionally destroy property.

We consistently help the child handle their differences by talking it over. Students often need support in expressing their wants and needs, and our staff is aware and trained in methods to help communicate those needs. We recognize and reinforce positive behavior by honest praise and encouragement and modeling desired behavior.

Occasionally a child will need to have some time to think about his/her behavior and to receive help in problem solving. Parents will be informed about any serious behavior problems and we will work as a team to help the child toward the goal of self-control and positive self-image. If a child exhibits behavior that infringes on another person's rights or property one or more of the actions below will occur:

- The child may experience the logical consequences of his/her actions
- The child may be reminded of the rules.
- The child may be redirected to another activity.
- The child may remain with the teacher until control of her/her behavior changes.
- The parent will be contacted and a conference regarding the child's behavior will be requested.
- A positive behavior plan may be developed with parent(s), teacher, Director and other staff as needed.

## **NONDISCRIMINATION**

WUSD State Preschool does not discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability in determining which children are served.

## **REFRAIN FROM RELIGIOUS INSTRUCTION**

WUSD Preschool staff refrains from religious instruction or worship.

## **FEES**

There are currently **no** fees to attend preschool.

## **WAITING LIST**

As required by Education Code 8227, WUSD Preschool participates in the Fresno County Children's Services Network Eligibility List. Families are encouraged to register with the WUSD Preschool so their children can be enrolled as soon as an opening becomes available.

## **STUDENT RECORDS**

The following student's Records must be completed and on file prior to a child's attendance at the preschool:

1. District Registration Form
2. Identification and Emergency Information Form (State Emergency Card).
3. Eligibility Income Forms for both the state and district
4. Complete Immunization Record (Children must be up to date on all immunizations prior to attendance)

## **CONFIDENTIALITY**

The WUSD staff understands that in the course of caring for your child, you may share confidential and private information with our staff. We respect the privacy of all of the students and families. We hold any information that you share with us in the strictest confidence. This applies to information you share with us in writing or verbally.

We do not disclose any information given us in confidence unless:

- a) We are mandated to do so by law
- b) It is necessary to prevent clear and immediate danger to a person or persons, as determined by WUSD State Preschool administrators
- c) The agency or an employee is a defendant in a civil, criminal or disciplinary action arising from the knowledge of said confidence
- d) There is a waiver previously obtained in writing, and then such information may only be revealed in accordance with the terms of the waiver.

The use or disclosure of financial, enrollment, or other information maintained at the WUSD Preschool is limited to purposes directly related to the administration and operation of the program. No other use of this information may be made without the parent's prior written consent. Parents shall have access to all information contained in the child's individual family files.

## **PARENT INVOLVEMENT/VOLUNTEER**

To encourage two way communication between home and school, WUSD staff asks parents and guardians to discuss the following compact with their child and maintain frequent communication with their child's teacher.

As a school staff we pledge to:	As a parent, I pledge to:	As a student, I pledge to:
<ol style="list-style-type: none"> <li>1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state academic achievement standards.</li> <li>2. Hold parent-teacher conferences during which this compact will be discussed as it relates to student achievement.</li> <li>3. Provide parents with frequent reports on their child's progress.</li> <li>4. Provide parents reasonable access to staff.</li> <li>5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Stay informed about my child's education.</li> <li>2. Ensure that my child attends school regularly and is on time.</li> <li>3. Monitor television and movie viewing and promote positive use of my child's extra-curricular time.</li> <li>4. Read all notices from the school or district received by my child or by mail and responding, as appropriate.</li> <li>5. Attend parent-teacher conferences and other school and district functions.</li> <li>6. Participate, as appropriate, in decisions relating to my children's education.</li> <li>7. Make sure that homework is complete and returned to school.</li> <li>8. Serve, to the extent possible, on policy advisory groups (School Site Council, Title I Advisory Group, ELAC, DLAC, Migrant)</li> <li>9. Volunteer in my child's classroom.</li> </ol>	<ol style="list-style-type: none"> <li>1. Attend school each day ready to do my best and learn.</li> <li>2. Do my school and homework every day and ask for help if needed.</li> <li>3. Read at least 30 minutes every day outside of school time.</li> <li>4. Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.</li> <li>5. Follow the district dress code.</li> <li>6. Follow school rules</li> <li>7. Take responsibility for my own behavior and actions.</li> </ol>

## PARENT ACCESS

Parents are welcome and encouraged to visit our school. Visits should be scheduled with the teacher in advance to ensure that your visit is as productive as possible. The staff welcomes input from parents about the care of their children, the curriculum, facility, etc. Please note that the teacher will NOT be able to conference with you during regular school hours, but will schedule a time before or after class if you desire. We believe that parental involvement is important in developing and maintaining a quality program. In order to encourage parental involvement, WUSD Preschool has monthly parent meetings, which all parents are encouraged to attend.

## PARENT INVOLVEMENT

Parent involvement is vital to a child's success in school. WUSD Preschool strives to involve parents and guardians in as many ways as possible, to ensure that families build a foundation for academic achievement. Below is a list of ways parents and/or guardians may assist their child:

- Volunteering in the classroom
- Assisting with special family programs and activities;
- Attending parent events, meeting and conferences
- Sharing knowledge, experiences, and careers with the children when parents have expertise related to the weekly curriculum topics;

- Sharing any other interests or talents with the children, such as playing a musical instrument, putting on a puppet show, or doing a special crafts project;
- Communicating regularly with teachers about their child's progress;
- Providing suggestions, and constructive feedback on how we can improve our preschool program.

### **PARENT/TEACHER CONFERENCES**

You may request a conference with your child's teacher at any time. However, "formal" conferences are held in November and March or April. There will be a sign up sheet to indicate the most convenient time to meet with the teacher.

### **COMPLAINTS**

Parents will be notified in writing if the preschool is under a public investigation by the State Department of Social Services, or any law enforcement agency, for allegations relating to the health, safety, or treatment of children. We believe that parents have the right to know about such investigations in order to make the best decision possible about the care of their children. Parents will also be notified in writing of the outcome of such investigations.

Parents have the right to file a written complaint in writing. Steps suggested resolving disputes:

1. Contact our child's teacher to meet and work toward resolution in her classroom or call 559-495-5606
2. Contact the State Preschool Coordinator at 559-495-5628 to meet and work toward resolution

### **MANDATED REPORTING**

As a state licensed early childhood program, WUSD Preschool staff are mandated to report suspected child abuse or neglect.

### **PARENTS RIGHTS**

Parents have the right to contact the state-licensing agency directly with concerns or questions about the quality of care in a licensed childcare facility. Parents may write or phone:

**Community Care Licensing Division  
Child Care Fresno Regional Office  
770 E. Shaw Avenue, Suite 3000, MS 20-01  
Fresno, CA 93710  
(559) 445-5700**

The State Department of Social Services, and Community Care Licensing, shall have the authority to interview children, or staff, and to inspect and audit child or facility records without prior consent.

1. The licensee shall make provisions for private interviews with any child(ren), or any staff member, and for the examination of all records relating to the operation of the facility

The Department, or licensing agency, shall have the authority to observe the physical condition of the child(ren), including conditions which would indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the child(ren).

## **SEXUAL HARASSMENT**

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature when: (Education Code 212.5)

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress.
2. Submission to or rejection of the conduct by an individual is used as the basis for academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact on the individual's academic performance, or of creating an intimidating, hostile or offensive educational environment.
4. Submission to or rejection of the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs or activities available at or through the school.

Types of conduct which are prohibited and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome sexual flirtations or propositions
2. Sexual slurs, leering, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
3. Graphic verbal comments about an individual's body, or overly personal conversation
4. Sexual jokes, notes stories, drawings, pictures or gestures
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Touching an individual's body or clothes in a sexual way
8. Purposefully cornering or blocking normal movements
9. Limiting a student's access to educational tools
10. Displaying sexually suggestive objects.

A copy of the center's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/ guardians at the beginning of each school year (Educational Code 48980)
2. Be displayed in a prominent location near the Director's office (Education Code 212.6)
3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester or summer session (Education Code 212.6)
4. Appear in any school or district publication that sets forth the center's comprehensive rules, regulations, procedures and standards of conduct. (Education Code 212.6)
5. Be provided to employees and employee organization.

The Director or designee shall take appropriate action to reinforce the center's sexual harassment policy. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti
2. Providing staff in-service and student instruction or counseling
3. Notifying parents/guardians
4. Notifying child protective services
5. Taking appropriate disciplinary action. In addition, the Director or designee may take disciplinary measures against any person who is found to have made complaint of sexual harassment which he/she knew was not true.

## **UNIFORM COMPLAINT PROCEDURES**

It is the intent of the Washington Unified School District to fully comply with all applicable state and federal laws and regulations. Individuals, agencies, organizations, students and interested third parties have the right to file a complaint regarding the Washington Unified School District's alleged violation of federal and/or state laws. This includes allegations of unlawful discrimination (Ed Code sections 200 and 220 and Government Code section 11135) in any program or activity funded directly by the State or receiving federal or state financial assistance.

Complaints must be signed and filed in writing with the State Department of Education:

**Child Development Division  
Complaint Coordinator  
1430 N Street, Suite 3410  
Sacramento CA 95814**

If the complainant is not satisfied with the final written decision of the California Department of Education, remedies may be available in federal or state court. The complainant should seek the advice of an attorney or his/her choosing in this event.

A complainant filing a written complaint alleging violations of prohibited discrimination may also pursue civil law remedies, including, but not limited to injunctions, restraining orders, or other remedies or orders.

## **TERMINATION OF SERVICES**

Services to parents or children may be terminated for the following reasons:

1. Deliberate falsification of any eligibility information, attendance documentation, or other documents required by WUSD State Preschool policy.
2. Lack of cooperation with WUSD Preschool staff.
3. Failure to follow one or more of the policies and/or procedures contained herein.
4. Unexcused absences for 3 consecutive days.



## **WUSD State Preschool Family Handbook/Enrollment Agreement**

*Parent/Guardian  
Initials*

- \_\_\_\_\_ Yes, I have read the WUSD State Preschool Handbook and agree to comply with the rules and regulations regarding attendance, health, clothing and other items specified within. I also understand that a copy of this agreement will be placed in my child's personal file.
- \_\_\_\_\_ Yes, I have been informed of reasons my child may be disenrolled from WUSD State Preschool, and understand the termination clause (Page 12) in my family handbook.
- \_\_\_\_\_ Yes, I have been informed of school policies regarding excused absences, family emergencies, and unexcused absences (Page 3).

\_\_\_\_\_  
Child's Name

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Washington Unified School District  
7950 S. Elm Ave.  
Fresno CA 93706  
(559) 495-5600  
[www.washingtonunified.org/preschool](http://www.washingtonunified.org/preschool)

West Fresno Preschool  
License #103808033

Parent Handbook  
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