

Supplemental Grade Level/Department Instructional Materials

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| School Site: | Content Area: | Grade Level: |
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Briefly describe the lesson/unit for which these instructional materials will be used.

What standard(s) will these instructional materials support (please type out the entire standard or the part of the standard that you are referring to)?

How will these instructional materials support students in Communication, Collaboration, Critical Thinking and/or Creating?

| Name of Supply | Quantity Needed | Vendor Name | Total Cost |
|-------------------------|-----------------|-------------|------------|
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| Total Cost for Request: | | | |

Please submit your request to the site principal. The deadline for all orders will be the last day of each quarter. For the 2015-2016 school year, the deadlines are as follows: June 12, 2015, October 16, 2015, January 22, 2016 and April 1, 2016. Each order will take approximately two weeks to be approved and processed. Please plan accordingly.

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| Approved by: | Date: |
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